

**RECREATION & PARKS COMMISSION**

**City of Rialto**

**214 North Palm Avenue, Room 204**

**Rialto, CA 92376**

**TUESDAY, AUGUST 17, 2010 – 6:30 PM**

**A G E N D A**

**I. ROLL CALL**

**II. INTRODUCTIONS**

**III. APPROVAL OF MINUTES**

**A. Recreation & Parks Commission Meeting Minutes –  
July 20, 2010**

**IV. DISCUSSION ITEMS FROM THE PUBLIC  
(Limit 3 Minutes per person)**

**V. INFORMATION/STATUS REPORTS**

- A. CIP Presentation – Public Works**
- B. Rick Buysse, Public Works Supervisor**
- C. Program Updates**
- D. Project Updates**
  - 1. Margaret Todd Park**
  - 2. Fergusson Park**
  - 3. Racquet & Fitness Center**
  - 4. First Christian Church of Rialto**
  - 5. Rialto Park Little League Snack bar**
  - 6. Senior Center Floor**

**VI. ACTION ITEMS**

**VII. COMMISSIONERS' REPORTS**

**VIII. ADJOURNMENT**

**IX. NEXT MEETING – SEPTEMBER 21, 2010**

In accordance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the Public Works Director, (909) 820-2608. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 3.5102-35.104 ADA Title II]



Rialto Recreation

# Monthly Focus: Senior Center & Classes

Recreation & Community Services Department

June 2010



Edith and Chuck  
Rialto Senior Center  
2010 Prom King & Queen

## Rialto Senior Center Rental Statistics

| Complimentary Rentals | Number of Rentals | Hours of Use by Renter |
|-----------------------|-------------------|------------------------|
| US Census             | 22                | 88                     |
| Recreation Department | 1                 | 8.8                    |
| Human Resources       | 1                 | 11                     |
| <b>Total</b>          | <b>24</b>         | <b>107.8</b>           |

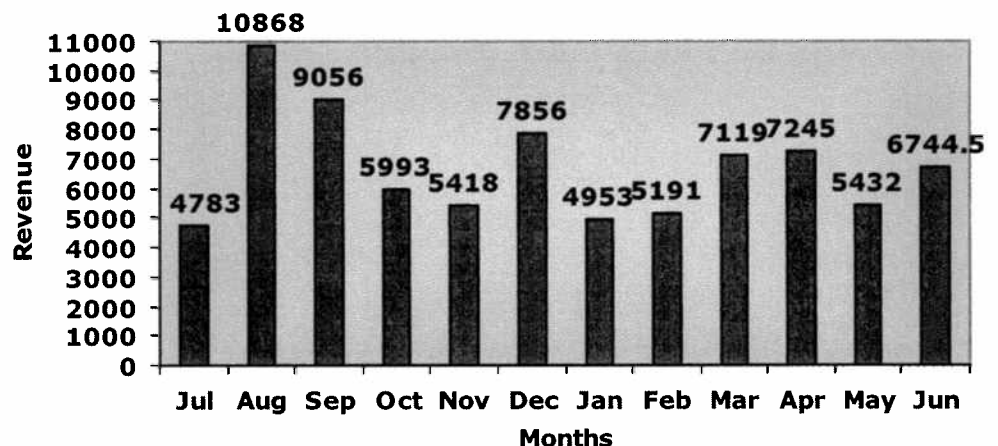
### Special points of interest:

- The Senior Center Prom, "Under the Sea" sponsored by the Friends of the Rialto Senior was an enchanting night for 75 seniors.
- Old-timers Foundation started a Health Screening Series two times per month. The screenings included blood pressure tests maintenance and a individual handbook that tracks and monitors each participants progress.



Rialto Senior Center  
2010 Prom

## Rental Revenue Summary



Senior Center Rentals exceed budget expectations by over 16%/\$11,500.

## Senior Center Update

The Senior Center underwent a few staff transitions and reorganization due to the Department losing the ASP program. Miguel Alcantar, the part-time Recreation Aide, responsible for building maintenance, was terminated and Leslie Lucero, Office Specialist, was transferred to the Community Center front counter to replace Jessica Urena, part-time Recreation Aide who was also terminated. The Senior Center will be sharing Chris Jensen and Maria Llamas, Facility Maintenance Assistants, with the Community Center and Rialto Racquet and Fitness Center to cover facility needs. Terre Ermitano, Recreation Programmer, who previously worked for the ASP program, was transferred to the Senior Center and is responsible for the Senior Center, Senior Center Rental program and the Contract Class program. Kristy Samples, Recreation Supervisor remained at the Senior Center and is also now responsible for the Department's Special Events program and the Special Events Committee.

## Contract Class Statistics

| Contract Class             | Jul    | Aug    | Sep    | Oct    | Nov    | Dec    | Jan    | Feb    | Mar    | Apr    | May    | Jun    |
|----------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| Statistics                 |        |        |        |        |        |        |        |        |        |        |        |        |
| <b>Number of Classes</b>   | 42     | 47     | 35     | 35     | 47     | 35     | 46     | 43     | 37     | 35     | 32     | 33     |
| <b>Participant Total</b>   | 105    | 79     | 97     | 94     | 112    | 47     | 92     | 175    | 86     | 111    | 73     | 105    |
| <b>Attendance Total</b>    | 1010   | 344    | 429    | 323    | 565    | 220    | 481    | 515    | 460    | 443    | 302    | 495    |
| <b>Average Number</b>      | 2      | 2      | 3      | 3      | 2      | 1      | 2      | 2      | 2      | 3      | 2      | 3      |
| <b>Number of Cancelled</b> | 18     | 27     | 9      | 11     | 13     | 16     | 16     | 15     | 14     | 12     | 12     | 9      |
| <b>Cancellation Rate</b>   | 43%    | 57%    | 26%    | 31%    | 28%    | 46%    | 35%    | 35%    | 38%    | 34%    | 38%    | 27%    |
| <b>Gross Revenue</b>       | \$3817 | \$2830 | \$3670 | \$3693 | \$2831 | \$2286 | \$3230 | \$2393 | \$3448 | \$4495 | \$2194 | \$3853 |

The Contract Class program experienced a difficult year due to the economy and was 3%/\$1,150 short of budget expectations.

## Contract Class Update

The Fall Brochure is nearing completion for production and will be distributed the week of August 16th.

### June Cancelled Classes:

| Class                  | Cancelled Reason |
|------------------------|------------------|
| Hip Hop—Beginning      | Low enrollment   |
| Chinese Kung Fu Age 46 | Low enrollment   |
| Ready Set Grow Age 2   | Low enrollment   |
| Guitar -Beginning      | Rescheduled      |
| Guitar—Intermediate    | Rescheduled      |
| Notary Certification   | Low enrollment   |
| Young Bowlers          | Low enrollment   |
| Snack & Bowl           | Low enrollment   |



**Darlene Cary**  
Quilting Class Instructor

Staff is working with the Guitar and Bowling instructors on alternative marketing solutions for their classes. The instructors have expressed concerns relative to the decline in registrations as a result of the brochure no longer being mailed to the community.

**Rialto Senior Center**  
**Monthly Attendance/Revenue Summary Report**  
**2009 - 2010**

| <b>Classes &amp; Education Sessions</b> |     |     |      |     |     |     |     |     |      |     |     |     |       |
|---|-----|-----|------|-----|-----|-----|-----|-----|------|-----|-----|-----|-------|
|   | Jul | Aug | Sep  | Oct | Nov | Dec | Jan | Feb | Mar  | Apr | May | Jun | Total |
| Classes                                 |     |     |      |     |     |     |     |     |      |     |     |     |       |
| Program Days                            | 22  | 21  | 21   | 21  | 22  | 18  | 22  | 19  | 19   | 23  | 22  | 20  | 242   |
| Attendance                              | 92  | 102 | 64   | 64  | 68  | 59  | 56  | 52  | 49   | 57  | 49  | 36  | 1014  |
| Education Sessions                      |     |     |      |     |     |     |     |     |      |     |     |     |       |
| Program Days                            | 2   | 1   | 1    | 2   | 1   | 1   | 1   | 1   | 2    | 2   | 2   | 0   | 16    |
| Attendance                              | 24  | 15  | 18   | 14  | 18  | 18  | 24  | 18  | 26   | 14  | 13  | 0   | 189   |
| Program Days                            | 24  | 22  | 23   | 23  | 19  | 23  | 20  | 21  | 25   | 24  | 20  | 14  | 258   |
| Attendance                              | 116 | 117 | 82   | 82  | 77  | 80  | 70  | 75  | 71   | 62  | 36  | 335 | 1203  |
| <b>Total Summary</b>                    |     |     |      |     |     |     |     |     |      |     |     |     |       |
|   |     |     |      |     |     |     |     |     |      |     |     |     |       |
| <b>Clubs &amp; Activities</b>           |     |     |      |     |     |     |     |     |      |     |     |     |       |
|   | Jul | Aug | Sep  | Oct | Nov | Dec | Jan | Feb | Mar  | Apr | May | Jun | Total |
| Billiards                               |     |     |      |     |     |     |     |     |      |     |     |     |       |
| Program Days                            | 22  | 21  | 21   | 21  | 22  | 18  | 22  | 19  | 19   | 23  | 22  | 20  | 251   |
| Attendance                              | 160 | 152 | 173  | 173 | 168 | 198 | 189 | 201 | 197  | 205 | 187 | 181 | 2202  |
| Program Days                            | 4   | 4   | 4    | 5   | 4   | 3   | 5   | 4   | 4    | 5   | 4   | 4   | 50    |
| Bingo                                   |     |     |      |     |     |     |     |     |      |     |     |     |       |
| Program Days                            | 358 | 380 | 487  | 375 | 249 | 436 | 344 | 379 | 477  | 417 | 421 | 423 | 4746  |
| Attendance                              | 2   | 2   | 2    | 2   | 1   | 2   | 2   | 2   | 2    | 2   | 2   | 2   | 25    |
| Bunco                                   |     |     |      |     |     |     |     |     |      |     |     |     |       |
| Program Days                            | 27  | 24  | 22   | 24  | 12  | 23  | 21  | 18  | 17   | 16  | 12  | 16  | 232   |
| Attendance                              | 4   | 5   | 4    | 4   | 5   | 4   | 4   | 3   | 5    | 4   | 4   | 4   | 50    |
| Crochet                                 |     |     |      |     |     |     |     |     |      |     |     |     |       |
| Program Days                            | 77  | 74  | 73   | 74  | 89  | 57  | 62  | 63  | 91   | 72  | 76  | 72  | 880   |
| Attendance                              | 2   | 2   | 2    | 4   | 1   | 2   | 2   | 2   | 2    | 2   | 2   | 2   | 25    |
| Dominos                                 |     |     |      |     |     |     |     |     |      |     |     |     |       |
| Program Days                            | 24  | 23  | 20   | 32  | 9   | 19  | 17  | 15  | 15   | 15  | 17  | 12  | 215   |
| Attendance                              | 5   | 2   | 4    | 4   | 0   | 2   | 4   | 4   | 4    | 5   | 4   | 4   | 43    |
| Movies                                  |     |     |      |     |     |     |     |     |      |     |     |     |       |
| Program Days                            | 67  | 58  | 50   | 60  | 0   | 27  | 56  | 70  | 97   | 89  | 91  | 118 | 783   |
| Attendance                              | 5   | 4   | 4    | 5   | 3   | 3   | 0   | 0   | 0    | 0   | 0   | 0   | 24    |
| Nostalgia Singers                       |     |     |      |     |     |     |     |     |      |     |     |     |       |
| Program Days                            | 90  | 87  | 95   | 82  | 58  | 60  | 0   | 0   | 0    | 0   | 0   | 0   | 472   |
| Attendance                              | 4   | 4   | 4    | 4   | 3   | 5   | 4   | 4   | 4    | 5   | 4   | 4   | 50    |
| Pinochle                                |     |     |      |     |     |     |     |     |      |     |     |     |       |
| Program Days                            | 75  | 81  | 89   | 74  | 69  | 77  | 81  | 72  | 107  | 83  | 88  | 76  | 972   |
| Attendance                              | 0   | 0   | 0    | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 3   | 7     |
| Poker                                   |     |     |      |     |     |     |     |     |      |     |     |     |       |
| Program Days                            | 0   | 0   | 0    | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 16  | 42    |
| Attendance                              | 3   | 4   | 4    | 4   | 5   | 3   | 3   | 4   | 4    | 4   | 4   | 0   | 38    |
| Ukulele                                 |     |     |      |     |     |     |     |     |      |     |     |     |       |
| Program Days                            | 37  | 30  | 33   | 34  | 19  | 21  | 28  | 29  | 27   | 30  | 30  | 0   | 288   |
| Attendance                              | 51  | 48  | 50   | 54  | 37  | 48  | 43  | 42  | 51   | 46  | 40  | 46  | 556   |
| <b>Total Summary</b>                    |     |     |      |     |     |     |     |     |      |     |     |     |       |
| Attendance                              | 915 | 909 | 1042 | 923 | 703 | 909 | 810 | 843 | 1036 | 911 | 881 | 908 | 10790 |

**Rialto Senior Center**  
**Monthly Attendance/Revenue Summary Report**  
**2009 - 2010**

| <b>Social Services</b> |      |      |      |      |      |      |      |      |        |        |      |        |         |
|------------------------|------|------|------|------|------|------|------|------|--------|--------|------|--------|---------|
|                        | Jul  | Aug  | Sep  | Oct  | Nov  | Dec  | Jan  | Feb  | Mar    | Apr    | May  | Jun    | Total   |
| Program Days           | 14   | 12   | 13   | 14   | 10   | 13   | 12   | 12   | 13     | 14     | 12   | 13     | 152     |
| Attendance             | 64   | 55   | 56   | 71   | 56   | 79   | 57   | 69   | 72     | 98     | 64   | 81     | 822     |
| Program Days           | 1    | 0    | 1    | 2    | 1    | 1    | 1    | 1    | 1      | 1      | 1    | 1      | 12      |
| Attendance             | 3    | 0    | 4    | 7    | 4    | 4    | 4    | 2    | 4      | 3      | 4    | 4      | 43      |
| Program Days           | 0    | 1    | 1    | 1    | 1    | 1    | 1    | 1    | 0      | 0      | 1    | 1      | 9       |
| Attendance             | 0    | 21   | 18   | 30   | 16   | 19   | 12   | 18   | 0      | 0      | 13   | 15     | 162     |
| Program Days           | 2    | 1    | 1    | 1    | 1    | 1    | 1    | 1    | 1      | 1      | 1    | 1      | 13      |
| Attendance             | 6    | 3    | 3    | 3    | 4    | 3    | 3    | 3    | 3      | 4      | 8    | 8      | 51      |
| Program Days           | 22   | 21   | 21   | 21   | 18   | 22   | 19   | 19   | 23     | 22     | 20   | 22     | 251     |
| Attendance             | 3074 | 3057 | 3027 | 3228 | 2611 | 2793 | 2495 | 2762 | 3196   | 3173   | 3091 | 2212   | 34719   |
| Program Days           | 1    | 1    | 0    | 1    | 1    | 0    | 0    | 0    | 0      | 0      | 0    | 0      | 4       |
| Attendance             | 11   | 4    | 4    | 4    | 5    | 0    | 0    | 0    | 0      | 0      | 0    | 0      | 24      |
| Program Days           | 22   | 21   | 21   | 22   | 18   | 22   | 19   | 19   | 23     | 22     | 20   | 22     | 251     |
| Attendance             | 1302 | 465  | 631  | 593  | 301  | 520  | 187  | 230  | 323.5  | 188.5  | 287  | 546.5  | 5574.5  |
| Program Days           | 61   | 57   | 57   | 61   | 49   | 59   | 52   | 52   | 60     | 59     | 54   | 59     | 680     |
| Attendance             | 4457 | 3605 | 3735 | 3929 | 2993 | 3414 | 2754 | 3082 | 3594.5 | 3463.5 | 3463 | 2862.5 | 41352.5 |

| <b>Events</b> |      |      |      |     |      |     |      |       |      |      |         |      |           |
|---------------|------|------|------|-----|------|-----|------|-------|------|------|---------|------|-----------|
|               | Jul  | Aug  | Sep  | Oct | Nov  | Dec | Jan  | Feb   | Mar  | Apr  | May     | Jun  | Total     |
| Attendance    | 0    | 0    | 0    | 0   | 0    | 0   | 0    | 0     | 0    | 0    | 0       | 0    | 0         |
| Revenue       | \$ - |      |      |     |      |     | \$ - | \$ -  | \$ - | \$ - | \$ -    | \$ - | \$ -      |
| Attendance    | 0    | 0    | 0    | 0   | 0    | 0   | 19   | 120   | 0    | 0    | 18      | 75   | 232       |
| Revenue       | \$ - |      |      |     |      |     | \$76 | \$441 | \$ - |      | \$90.00 | \$0  | \$ 607.00 |
| Attendance    | 0    | 0    | 0    | 0   | 0    | 0   | 0    | 120   | 0    | 0    | 18      | 75   | 213       |
| Revenue       | \$ - | \$ - | \$ - | \$0 | \$ - | \$0 | \$76 | \$441 | \$ - | \$ - | \$90.00 | \$0  | \$ 607.00 |

| <b>Rentals</b>                      |         |          |          |         |         |         |         |         |         |         |         |         |           |
|-------------------------------------|---------|----------|----------|---------|---------|---------|---------|---------|---------|---------|---------|---------|-----------|
|                                     | Jul     | Aug      | Sep      | Oct     | Nov     | Dec     | Jan     | Feb     | Mar     | Apr     | May     | Jun     | Total     |
| Paid Rentals                        | 16      | 37       | 36       | 37      | 30      | 37      | 29      | 31      | 39      | 42      | 32      | 35      | 401       |
| Paid Rental Hours Used              | 76      | 143.5    | 139      | 100.5   | 92      | 133.5   | 79      | 88      | 114.25  | 119.25  | 99.5    | 94.5    | 1279      |
| Complimentary Rentals               | 8       | 8        | 8        | 9       | 12      | 12      | 6       | 9       | 8       | 5       | 31      | 24      | 140       |
| Complimentary Rental Hours Used     | 15.5    | 35.5     | 29       | 28.25   | 63.75   | 59      | 31      | 36.25   | 37.5    | 18.5    | 112.5   | 107     | 573.75    |
| Total Rentals                       | 24      | 45       | 44       | 46      | 42      | 49      | 35      | 40      | 47      | 47      | 63      | 59      | 541       |
| Total Hours Used                    | 91.5    | 179      | 168      | 128.75  | 155.75  | 145.5   | 110     | 124.25  | 151.75  | 142.75  | 212     | 195.5   | 1804.75   |
| Rental Revenue                      | \$4,783 | \$10,608 | \$ 9,056 | \$5,993 | \$5,418 | \$7,857 | \$4,943 | \$5,191 | \$7,120 | \$7,245 | \$5,432 | \$6,745 | \$ 80,389 |
| Senior Center Donations/Sponsorship | \$ -    | \$ 260   | \$ 58    | \$ 430  | \$ -    | \$ -    | \$ 10   | \$ -    | \$ -    | \$ -    | \$ 10   | \$ -    | \$ 768    |
| Grand Total Summary                 | \$4,783 | \$10,868 | \$ 9,114 | \$6,423 | \$5,418 | \$7,857 | \$4,953 | \$5,191 | \$7,120 | \$7,245 | \$5,442 | \$6,745 | \$ 81,158 |

# Kidstuff Corner

June, 2010



Kidstuff Kids

Written by Joyce Green, exclusively for the Kidstuff program

## Kidstuff Song

City of Rialto Kidstuff is the place to go. Where there's lots of fun & creativity,

Kidstuff is the place to be. We have fun, play outside, summertime we slip n slide. So just come on down & take a look around, Kidstuff's the hottest place in town. Tell your Mom to get your Dad. See where fun times can be had. It's so neat our prices can't be beat. Kidstuff is the place for me!



Sophie Arias

## Spotlight on Sophie Arias!

Sophie Arias, Executive Assistant, joined the Recreation & Community Services Department on March 10, 1999. Prior to her employment with the City of Rialto, Sophie was employed by the City of San Bernardino as the Mayor's Executive Secretary/Project Coordinator.

Sophie has been very involved with the various committees for the City of Rialto, some of which include the Employee Events Committee, planning and coordinating the Employee

Service Awards Luncheons, the Annual Employee Picnic, the Annual Harvest Fest Luncheon, and the Annual Employee Holiday Luncheon. She also serves on the Rideshare Committee, assisting in the coordination of the quarterly luncheons. Sophie is also a member of the Sinfonia Mexicana, Santa Claus, Inc. and the Latin American Women's League. Some of Sophie's hobbies include bowling, racquetball, speed-walking, dancing and singing.

She is the proud mother of three sons and five beautiful grandchildren: Alexis, Delaney, Lacey, Estella and Joshua. For the past six years, Sophie has entertained guests at the Child Development's Annual Graduation ceremonies for the Preston Preschool and Tiny Tots programs, singing songs in English and Spanish. The Child Development Division is grateful to Sophie for adding the much needed entertainment and spice to their Annual Graduation Ceremony. She is always so willing, graceful and classy!

## Summer Fun

On Wednesday, June 30, 2010, the Kidstuff children took a field trip to one of their favorite spots... Balboa/New Port Beach. This was the third year the children were able to ride in an air conditioned coach bus with a rest-room, cushioned seats and a DVD player. Previously, the children rode in a hot, bumpy yellow school bus. During the ride, the children and staff enjoyed watching Nemo, the story of a small fish who gets separated from his father in the big ocean. The children had a great time soaking up the sun and riding the waves. They also played video games and rode on the fairy boat to Balboa Island.



**RRFC #8345 & Tom Sawyer Pool #8344**  
Recreation and Community Services Department

Monthly Report as of JUNE 30<sup>th</sup>, 2010



*Deborah Forthun Kitchen, Supervisor, Reporting*

### **Overview**

Fiscal year end is here! The Simonson Center houses RRFC, Tom Sawyer Pool and the Community Theater. All three entities have had a great year during challenging economic times. RRFC contributed more revenue than what had been projected. The RRFC team spent the rest of the time trying to reduce estimated expenses. This resulted in a better overall net. Pool had some issues that will be addressed in the pool section but overall for the fiscal year we had an improved net as well. Fitness had \$543,000 collected out of the \$542,635 estimated annual revenue.

### **Center Operations and Pro-shop**

Christina Holguin is transferring to the Tom Sawyer Pool and Jessica Perez will be leading the front counter team and memberships beginning July 1, 2010. For Christina's final month of working on the fitness center side: front desk, pro-shop, snack bar, inventory, memberships and revenue related, she is transferring on a very high note. The revenue generated was over \$38,000 in these areas for the month of June. Great work Christina and congratulations to both Jessica and Christina for making a seamless transition to their new positions!

### **Membership Sales/Cancellations Analyzes**

New member revenue, dues, statements, city account and collections hit over \$38,000 again. Sold were 89 new memberships with 42 being dues based memberships, 45 short (less than 90 days) memberships and 2 annual memberships.

#### Cancellations of 23 dues memberships and 2 annuals

18 members left due to moving out of area, 4 left because they did not have money to continue and 3 had no response as to why the cancelled.

### **Group Exercise, Weight Watchers, Personal Training, Specialty Classes**

The relationship with Weight Watchers has been a win/win for both parties. They are taking care of complicated nutritional needs and we take care of the fitness end. Many from Weight Watchers start with our walk in the park program (it's free). When they get stronger some have added to the aqua classes as well as a few more to the gym and personal training. These are by far the most successful weight losers and a pleasure to help on their challenging endeavor of weight loss.

#### Review of Current Available Rec Programming at RRFC:

- Youth Tennis Day Camp 20 - 30 participants per week.
- Youth Tennis Lessons - Group or for individuals
- Youth Personal Training
- SYWGF - Aggressive fitness and weight loss challenge
- PR - Advanced fitness training
- Sport and Fitness Training for Adults
- Spinning
- Yoga
- Boot Camp
- Private Training Studio
- Full Fitness Facility with access to community pool
- Tennis Day Camp for kids will be in July as well as swim lessons in both July and August

### **Marketing Used / Marketing Plans**

We strive monthly to improve our image with the community. We have handed out hundreds of visitor passes as many people think we are the same old Y from 15 years ago. When you tour people through the facility they are amazed at what we have here and can't wait to get started.

#### **New ads:**

The Sun news paper adverts, Rialto Record, Corner Marquee and postcards.

#### **Events:**

Rialto Unified SD's employee health fair

### **Personnel**

#### **Hiring:**

Front Counter Staff  
Fitness Trainer I

#### **Exiting:**

Lupita Solaris – Fitness Instructor  
Jeff Ramsdell -reduced to on call, front desk

#### **Transfer:**

Jessica Perez from another section of recreation

### **Facility Maintenance**

#### **Improvements:**

The Reader Board was signed off and is fully operational.  
Replaced all plants removed during painting project.

#### **Future Improvements:**

Front lobby and easier access ramp will begin shortly.  
City is completing a bus stop that ties up the front entrance in the next few weeks.



# Tom Sawyer Pool Activity

JUNE 2010

## Marketing Used / Marketing Plans

### Adverts:

Banners, Corner Marquee, The Sun had newspaper ads, Rialto Record had news piece

### Events:

Hosted pool party for Drowning Prevention Workshops RUSD 1<sup>st</sup> graders

## Personnel

### Hiring:

Senior Guards (2)  
WSI/ Lifeguard (2)

### Hired:

Samantha Neva- Lifeguard/WSI

### Transferred:

Christina Holguin from operations, Recreational Aide to Pool Management

### Exiting:

Amber Wood, Recreation Programmer-Aquatics as of 6/15/2010

## Facility Maintenance

### Improvements:

Planters Replanted  
Patio Storage Completed

### Future Improvement:

Floor in woman's locker room  
Deck needs attention

## Pool Operations

This area was challenging. We switched management of pool mid-month temporarily. Then management was switched again at the end of the month for a more permanent solution. Debbie Kitchen primarily ran the pool for two week interim until Christina Holguin could complete a transfer. The pool has been running well with revenue as an area that could improve. The operations, policies and procedures are all in place from Amber Woods' work in the last year. Christina is very familiar with these guides for operations, policies and procedures, as well as the demand placed on this position. We look forward to Christina's success in her new role for the city.



# June 2010 Monthly Report

City of Rialto

## Recreation & Community Services Department



Divisions: 8345 Rialto Racquet & Fitness Center and 8344 Tom Sawyer Pool

Submitted By: Christina Holguin/Jessica Perez

Supervisor: Deborah Forthun Kitchen

| Activity   | Fee     | # of Patrons | Gross Revenue             | #Sessions | # of Visits          |
|--|---------|--------------|---------------------------|-----------|----------------------|
| Daily Walk-Ins Adult   | \$8.00  | 228          | \$1,824.00                | 1         | 228                  |
| Daily Walk-Ins Youth/Seniors                                       | \$4.00  | 190          | \$760.00                  | 1         | 190                  |
| Pool Daily Use Paid at Front                                       |         |              | \$89.00                   |           |                      |
| 2 Week Trial   | \$24.00 | 23           | \$552.00                  | 10        | 230                  |
| 5 Week   | \$49.00 | 18           | \$882.00                  | 25        | 450                  |
| 10 Week  | \$99.00 | 4            | \$396.00                  | 50        | 200                  |
| Member Specials  |         | 2            | \$100.00                  | 10        | 20                   |
| New Memberships  |         | 44           | \$3,557.00                |           | 0                    |
| City emp/inc explorers, volunteers                                 |         | 469          | \$4,456.00                | 6         | 2,814                |
| Silver Sneakers  |         | 450          | \$1,350.00                | 450       | 450                  |
| Weight Watchers  |         |              | \$450.00                  |           |                      |
| Young Champions  |         |              | \$260.00                  | 4         | 0                    |
| S.U.W.G.F.   |         | 12           | \$245.00                  | 8         | 98                   |
| Prime Results -P.R.  |         | 7            | \$139.00                  | 8         | 56                   |
| Tennis   |         | 46           | \$325.00                  | 1         | 46                   |
| Tennis Camp  |         | 4            | \$285.00                  |           |                      |
| Personal Training  |         | 2            | \$198.00                  | 10        | 20                   |
| Auto Dues  |         |              | \$24,171.35               |           | 0                    |
| Monthly Statements   |         |              | \$6,020.90                |           | 0                    |
| Snack Bar (gross)  |         |              | \$1,580.08                |           | 0                    |
| Pro Shop (gross)   |         |              | \$134.33                  |           |                      |
| Locker/Equip. Rentals  |         |              | \$118.00                  |           |                      |
| Amount from collections**  |         |              | \$331.65                  |           |                      |
| Collections fees paid to agency                                    |         |              | \$49.75                   |           |                      |
| <b>NSF (Auto Dues)</b>   |         |              | \$122.00                  |           |                      |
| <b>Est Premium to Pool</b>   |         |              | \$1,997.05                |           |                      |
| Actual Member Visits   |         | 6,711        |                           | 1         | 6,711                |
| <b><u>Sports Center Revenue #8345</u></b>                          |         |              | <b><u>\$46,055.51</u></b> |           | <b><u>11,513</u></b> |
| Credited Swim Lessons (For holiday)                                | \$38.50 | 0            |                           | 7         | 0                    |
| Swim Lessons   | \$44.00 | 156          | \$6,880.00                | 8         | 1,251                |
| Weekend Minnow/Jellyfish   | \$33.00 | 11           | \$363.00                  | 4         | 484                  |
| Credited Swim Lessons  |         |              |                           |           |                      |
| Recreation Swim-Youth  | \$2.00  | 1684         | \$3,368.00                | 1         | 1,684                |
| Recreation Swim-Adult  | \$3.00  | 207          | \$621.00                  | 1         | 207                  |
| Lap Swim-Adult   | \$8.00  | 28           | \$224.00                  | 1         | 28                   |
| Lap Swim-Youth/Senior  | \$4.00  | 21           | \$84.00                   | 1         | 21                   |
| 10 week lap swim pass  | \$79.00 | 2            | \$158.00                  | 50        | 100                  |
| Private Lessons  | \$90.00 | 3            | \$270.00                  | 6         | 18                   |
| Facility Rental (Security deposit refunded)                        |         |              |                           |           |                      |
| Snack Bar/ Pro shop (gross)  |         |              | \$137.76                  |           |                      |
| <b>Est Premium from Fitness</b>                                    |         |              | \$1,997.05                | 1         | 0                    |
| <b><u>Pool Revenue #8344</u></b>                                   |         |              | <b><u>\$14,102.81</u></b> |           |                      |
| <b><u>TOTAL REVENUE</u></b>  |         |              | <b><u>\$60,158.32</u></b> |           | <b><u>3,793</u></b>  |
| <b>**Current Collection Program in place for past due balances</b> |         |              |                           |           |                      |
| <b>Fitness Monthly Usage</b>                                       |         |              |                           |           | <b>11,513</b>        |
| <b>Pool Monthly Usage</b>  |         |              |                           |           | <b>3,793</b>         |
| <b>TOTAL Monthly Usage</b>   |         |              |                           |           | <b>15,306</b>        |



Division: 8345 June 2010 Submitted by: Christina Holguin/Jessica Perez

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